



~ BESPOKE WEDDING DESIGNS ~

HIRE TERMS AND CONDITIONS

1. To confirm a booking, and reserve your date, a deposit of £50.00 is required. (If vase hire is required then the deposit amount may vary – please ask for details)
Please make cheques payable to Bespoke Wedding Designs. Credit card facilities are also available.
2. The total balance is due one calendar month before the event date required. Failure to pay this instalment on time may result in the cancellation of the booking in line with our cancellation policy (below) and loss of the deposit.
3. Cancellations / failure to pay by the client: If a confirmed booking is cancelled by the client 90 days before the event, then 50% of the remaining balance must be paid. If the client cancels within 60 days of the event the full remaining balance must be paid. If the client fails to pay the balance within the timescale indicated in clause 2, this will be classed as breach of contract, the booking will be cancelled by Bespoke Wedding Designs, and the debt will be passed to an external agency, or legal action will be taken to recover funds. The deposit is non-refundable in any situation listed in clause 3.
4. The customer shall supply by means of security, credit card details to Bespoke Wedding Designs in respect of the hire. Bespoke Wedding Designs reserves the right to present these details at any time for payment of any sums due in respect of damage, loss, additional cleaning charges or extended hire.
5. It is the responsibility of the hirer (if fitting chair covers themselves) to ensure that the chair covers are the correct size to fit the chairs at the venue.
6. All hired equipment remains the sole property of Bespoke Wedding Designs, although the hirer is entirely responsible for any loss or damage to the goods from the time of delivery to return after the event. Any breakages/damage shall be notified upon receipt to Bespoke Wedding Designs prior to use, should this not be done any shortages or damage shall be the responsibility of the hirer.
7. The deposit (referred to in clause 1) will be returned, or destroyed when covers and/or accessories have been collected, and inspected, which will be within 14 working days after the event date. Reasonable wear and tear is expected. Soiling which can be removed through cleaning is acceptable, although permanent damage (i.e. tears, ink stains or burns to the linen) is charged for at £15.00 per chair cover & £2.00 per sash. This will be deducted from the £50.00 deposit. Should the damage equate to more than £50.00 the additional fee will be deducted from the credit card details previously provided – In all cases Bespoke Wedding Designs will notify the hirer of the cause and the costs involved. Vase hire is subject to individual hire/breakage charges – please ask for full breakdown.
8. Bespoke Wedding Designs shall not be liable in respect of damages/loss/injury or other damage incurred in respect of this hire as a result of any defect or damage to the item and the customer shall satisfy himself/herself of the suitability/condition/placement of the equipment upon receipt.
9. It is the responsibility of the hirer to ensure that we are made aware of your timescales, and we have adequate time to set-up before the commencement of the event.

KINDLY CONFIRM YOUR AGREEMENT BY SIGNING BELOW

I HAVE READ AND FULLY UNDERSTOOD THE ABOVE TERMS AND CONDITIONS
FOR BESPOKE WEDDING DESIGNS

Full Name(PLEASE PRINT IN BLOCK CAPITALS)

Signature Dated:.....